Agenda Points Discussed on (11/08/2025):

- 1. **File Structure Issue** Current file structure is not aligning with client slot selection; changes required.
- 2. File Naming Convention Update required to support both Raspberry Pi 3 and Raspberry Pi 5.
- 3. **Rejection Flow Error** NullPointerException occurring when rejection is made from Higher Authority to Quality Assurance level; needs debugging and fix.
- 4. **Email Integration** SPF and DMARC records need to be configured for proper email delivery and authentication.
- 5. **TDS Calculation Error** Identified miscalculations that need correction.
- 6. **SuperAdmin Module Enhancements** Improvements needed in Dashboard, Reports, and Lead Distribution Cycle.
- 7. **Data Backup Strategy** Discussion on optimal backup approach for OMS.
- 8. **Disaster Recovery Drill** Plan to schedule and conduct a DR drill.

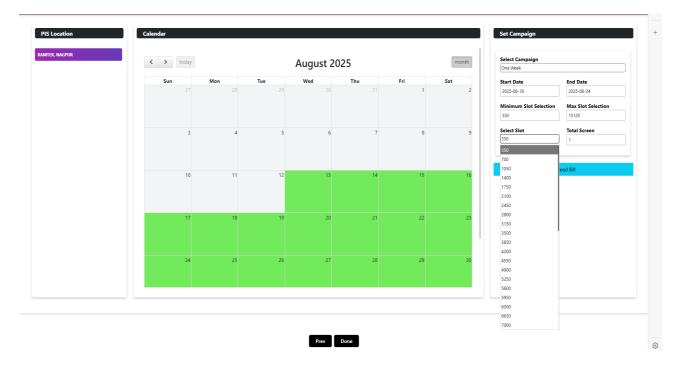
Outstanding Concerns (Outside Agenda):

- FTP connectivity
- WhatsApp Integration progress
- SmartFlow Integration updates
- Tally API creation status

Explaination:

1) File Structure Issue:

In the ad scheduler, slot selection determines the number of ads (out of the total 42 available) to be played. For every **350 slots selected**, 1 ad is allocated. For example, selecting **350 slots** results in **1** ad, while **700 slots** results in **2 ads**, and so on.



2) File Naming Convention:

As we discussed we have 2 types of Raspberry pi devices 3 and 5. For Raspberry pi 3 file name structure should be

```
ad1.mp4
ad2.mp4
ad3.mp4
ad4.mp4
and so on.
```

For Raspberry pi 5,

```
(for client ads)

ad1_[lead id].mp4

ad2_[lead id].mp4

ad3_[lead id].mp4

ad4_[lead id].mp4

(for filler ReachOut ads)

ad5.mp4

ad6.mp4

and so on till 42.
```

- 3) Rejection Flow issue is resolved.
- 4) **Email Integration:** SPF and DMARC records need to to configured
 - **BDE Dashboard Without Attachment**: Notifications or updates sent directly from the Business Development Executive dashboard without file attachments to client.
 - **BDE Dashboard With Attachment**: Communication from the BDE dashboard including relevant file attachments (e.g., proposals, reports).
 - Quotation Dispatch: Sending quotations to clients.
 - **Invoice Dispatch**: Sending invoices to clients for billing and payment purposes.
 - Higher Authority Communication
- **5**) TDS Calculation:

Company: Mantra Developer -1531				
Email				
: nikhil bde@reachoutmediatech.com				
			Round	
	with Decemal		off	Diff
Slot selected		1050	1050	-0.02
basic Rate		16.95	16.95	0.00
Taxable Value		17796.61	17797.00	-0.39
Discount @ 2%		355.93	356.00	-0.07
Taxable Value after discount		17440.68	17441.00	-0.32
GST @ 18%		3139.32	3139.38	-0.06
Invoice Value		20580.00	20580.38	-0.38
TDS @ 2%		348.81	348.82	-0.01
Receivable Amt		20231.19	20231.56	-0.37
TDS %		2.00%	2.00%	0.00

TDS should be deducted at **Taxable Value** if Discount is not applied. If Discount is applied then **TDS** should be deducted on **Taxable value after discount**.

I have already shared detailed calculations and expected output locations.

6) **SuperAdmin:**

In Reports >> Lead Report>> Close button is not working.

